



# How do I Automatically Generate LJ Charts?

RALS can generate Levey-Jennings Charts automatically using tasks:

1. Within the Tasks menu, click the **Add** button:

The screenshot shows the RALS interface with the 'Tasks' menu item selected in the left sidebar. The main area displays a table of tasks. A red arrow points to the 'Add' button (a plus sign in a circle) in the top right corner of the task list.

ACTIVE	DUE TIME	NAME	DEVICE TYPE	INSTITUTION	TASK TYPE	AUTOMATIC EXE...	LAST EXECUTION...	LAST EXECUTION...
✓	2/3/2022 1:04:00...	I-STAT non-waived Sto...		Mountain View Medic...	General		Successful	12/3/2021 1:07:19 PM



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2. Complete the fields in the **General** section:

1 General

Name \*

New Levey-Jennings Task

Task Type \*

Levey-Jennings

Device Type \*

Abbott Glucose

Institution \*

Clifton Avenue Medical Unit

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- Enter the task **Name**
- Select **Levey-Jennings** as the **Task Type**
- Choose the **Device Type** you would like to generate charts for
- Choose the **Institution** (Levey-Jennings records are only generated for results from devices which are assigned to locations within the institution selected for a task.)

3. Click **NEXT**



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4. Complete the **Criteria Section**, making the following selections as preferred:

### 2 Criteria

- ☐ Chart Each Device Separately
- ☒ Include Deactivated Devices
- ☐ Chart Each Material Kit Separately
- ☒ Include Deactivated Materials
- ☐ Chart Only Specified Parameters

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- a. Check the box for **Chart Each Device Separately** if you prefer to have separate charts for each device or keep it unchecked to include all devices on a single chart
- b. Check the box next to **Include Deactivated Devices** to include results associated with deactivated devices
- c. Check the box next to **Chart Each Material Kit Separately** to chart each unique material kit separately
- d. Check the box next to **Include Deactivated Materials** to include results associated with deactivated materials
- e. Check the box next to **Chart Only Specified Parameters** allows you to chart only specified parameters

5. Click **NEXT**



## How do I Automatically Generate LJ Charts?

### 6. Setup the schedule:

**3** Schedule

☒ Automatic Execution

Execute For \*

Previous Month

Used to determine date range for each automatic execution

Due Time \*

3/1/2022 11:55 AM

Repeats \*

Monthly

Interval \*

1

Months

Repeats Based On \*

Due Time

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- Check the box next to **Automatic Execution** to have RALS automatically execute the task
- Choose the **Date Range** to use for the automatic execution in the **Execute For** field
- Enter the **Due Time**
- Choose the **Repeat** frequency
- Select the **Interval**
- For the **Repeats Based On** selection, select either **Due Time or Completion Time** (RALS will use the time of execution for determining the next Due Time regardless of whether the Levey-Jennings task is set to repeat based on the **Due Time or Completion Time**)

### 7. Click on **NEXT**



## How do I Automatically Generate LJ Charts?

8. Enter **Notes** in to the notes field, then click **Save**

The new **Task** will execute based on the defined schedule and generate **Levey-Jennings** charts automatically. The charts will be available for review within the **Levey-Jennings** section of the **Charts** menu.